



# APPLICATION FOR EMPLOYMENT

CORPORATE   
  FUEL DIVISION   
  HOTEL   
  STORE  
**EQUAL OPPORTUNITY EMPLOYER**

Equal access to programs, services and employment is available to all persons. Those applicants requiring reasonable accommodation to the application and/or interview process should notify the HR Department

Position applied for: \_\_\_\_\_ PR# \_\_\_\_\_ Date of Application: \_\_\_\_\_

FIRST NAME: \_\_\_\_\_ MI: \_\_\_\_\_ LAST NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
 (STREET) (CITY) (STATE) (ZIP CODE)

IF NATIVE SHAREHOLDER: NAME OF CORPORATION(S): \_\_\_\_\_

TELEPHONE NO: ( ) \_\_\_\_\_ MSG/CELL: ( ) \_\_\_\_\_ EMAIL: \_\_\_\_\_

DRIVER'S LICENSE NO: \_\_\_\_\_ STATE: \_\_\_\_\_

DATE AVAILABLE FOR WORK: \_\_\_\_/\_\_\_\_/\_\_\_\_ DESIRED SALARY RANGE: \_\_\_\_\_

EMERGENCY CONTACT Name: \_\_\_\_\_ Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

TYPE OF EMPLOYMENT DESIRED:   
 FULL TIME   
 PART TIME   
 TEMPORARY   
 SEASONAL

If you are under 18, and it is required, can you furnish a work permit? .....  YES     NO

If no, please explain: \_\_\_\_\_

Have you ever been employed here before? If yes, give dates and positions: .....  YES     NO

Are you legally eligible for employment in this country? .....  YES     NO

Are you able to meet the attendance requirements of the position? .....  YES     NO

Have you ever pled "guilty" or "no contest" to, or been convicted of a crime? .....  YES     NO

If yes, please provide date(s) and details? \_\_\_\_\_

Answering "Yes" to these questions does not constitute an automatic bar to employment. Factors such as date of offense, seriousness & nature of the violation, rehabilitation & position applied for will be taken into account.

## EMPLOYMENT HISTORY

Provide the following information of your past (4) employers, assignments or volunteer activities, start with the most recent

FROM:	TO:	EMPLOYER NAME:	TELEPHONE:
STARTING TITLE:	FINAL TITLE:	EMPLOYER ADDRESS:	May we contact for reference? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> LATER
SUPERVISOR:	TITLE:	Summarize the nature of work performed and job responsibilities: _____	
REASON FOR LEAVING:		Hourly Rate / Salary ; START: _____ per ____ END: _____ per _____	

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**SKILLS AND QUALIFICATIONS**

Summarize any TRAININGS, SKILLS, LICENSES and/or CERTIFICATES that may qualify you as being able to perform job-related functions in the position for which you are applying. \_\_\_\_\_

**EDUCATIONAL BACKGROUND (if job related)**

NAME AND LOCATION	# of years Completed	Did you graduate?		Course Description
HIGH SCHOOL				
COLLEGE		MAJOR	DEGREE	
OTHER				

**REFERENCES**

NAME	PHONE NUMBER	# OF YEARS KNOWN

I certify that the information I have provided in order to apply for and secure work with the employer is true, complete and correct.

I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to (i) cancel further consideration of this application, or (ii) immediately discharge me from the employer's service, whenever it is discovered.

I expressly authorize, without reservation, the employer, its representatives, employees or agents to contact and obtain information from all references (personal and professional), employees, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resume, or job interview. I hereby waive any and all rights and claims that I may have regarding the employer, its agents, employees or representatives, for seeking, gathering and using such information in the employment process and all other persons, corporations or organizations for furnishing such information about me.

I understand that the employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant from consideration for employment on a basis prohibited by applicable local, state or federal law.

I understand that this application remains current for only 30 days. At the conclusion of that time, if I have not heard from the employer and still wish to be considered for employment, it will be necessary to reapply and fill out a new application.

If I am hired, I understand that I am free to resign at any time, with or without cause and without prior notice, and the employer reserves the same right to terminate my employment at any time, with or without cause and without out prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no supervisor or representative of the employer is authorized to make any assurances to the contrary and that no implied, oral or written agreements contrary to the foregoing express language are valid unless they are in writing and signed by the employer's president.

I also understand that if I am hired, I will be required to provide proof of identity and legal authority to work in the United States and that federal immigration laws require me to complete an I-9 Form in this regard.

In consideration of my employment, I agree to conform to the rules and regulations of the company.

**DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICANTS STATEMENT.**

I certify that I have read, fully understand and accept all terms of the foregoing Applicant Statement.

\_\_\_\_\_  
**SIGNATURE OF APPLICANT**

\_\_\_\_\_  
**DATE**