



## Donation Request Form

Olgoonik Corporation provides financial and other in-kind support to projects, events, initiatives, and sponsorships that directly benefit our shareholders and communities. To be considered for funding, applicants must fill out this form completely and provide copies of the required documents listed under the Required Documents section. Olgoonik may require additional information or documentation in connection with any request, including proof of matching funds for certain requests, and requests must be submitted at least one month in advance of the project for which funding is requested.

### Organization/Entity Information

**Name of Organization:** \_\_\_\_\_

**Organization Contact:** \_\_\_\_\_ **Tax ID #:** \_\_\_\_\_

**Organization's Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

### Donation Request

**Request Type:**  In-kind goods or services (non-cash donation)  Request for financial donation

**Amt. Requested: \$** \_\_\_\_\_ **Project Name:** \_\_\_\_\_

**Category (select one):**  Arts & Culture  Community Events  Education  General/Other  
 Health & Safety  Non-Profits, Tribes, and Local Governments  Religious Groups/Sponsored Events  
 Team Sponsorships  Youth Programs

### Required Documents Checklist

**All applications for donations must include the following:**

- \_\_\_\_\_ Completed Donation Request Form
- \_\_\_\_\_ W-9 Form from requesting entity or organization
- \_\_\_\_\_ Letter briefly describing the need for the donation, amount requested, and how the donation will benefit Olgoonik Corporation shareholders and/or our community

### Reporting Requirements for Approved Donations

If approved, requesting entities and organizations are required to adhere to certain requirements, including providing:

- A written acknowledgement of the donation that includes what the donation was used for and the outcomes of the funded program, event, initiative, or sponsorship.
- A photo or photos from the program, event, initiative, or sponsorship funded, which may be used in Olgoonik's reports and publications.

Written acknowledgements and photos are due within one (1) month of project completion. Refusal to submit required reporting documents and photos may result in denial of future funding.

### Certification

Olgoonik reserves the right to approve or deny funding, including partial funding, or to revoke or withhold funding from any organization, project, event, or initiative at any time if it is determined that it does not align with Olgoonik's Mission and Values or if it violates Olgoonik's policies and procedures.

By signing below, I certify that the above information and the information in the supporting documents are true, correct, and complete. By signing below, I acknowledge I understand and accept the above requirements.

\_\_\_\_\_  
**Printed Name** \_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Signature** \_\_\_\_\_  
**Date signed**

Please return completed forms to: **E:** shareholderservices@olgoonik.com **In-Person:** Wainwright or Anchorage offices

<b>For internal use only</b>	Received by: _____
Status: <input type="checkbox"/> Approved <input type="checkbox"/> Denied	Amount approved: _____
Approved by: _____	Date: _____
<input type="checkbox"/> 1-95-14-9003.00 Donations	<input type="checkbox"/> 1-95-14-9003.02 IC Donations

# Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

► Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type.  
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only <b>one</b> of the following seven boxes.	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
<input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ <b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is <b>not</b> disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ► _____	<input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate  Exempt payee code (if any) _____  Exemption from FATCA reporting code (if any) _____  <i>(Applies to accounts maintained outside the U.S.)</i>
5 Address (number, street, and apt. or suite no.) See instructions.	Requester's name and address (optional)
6 City, state, and ZIP code	
7 List account number(s) here (optional)	

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

<b>Social security number</b>									
				-			-		
<b>or</b>									
<b>Employer identification number</b>									
				-					

## Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	Signature of U.S. person ►	Date ►

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*