



Training Application

GENERAL TRAINING APPLICATION INFORMATION

1. Applicant must be an Olgoonik Corporation shareholder or descendant of a shareholder (subject to verification) who is at least 17 years of age and a U.S. citizen.
2. Applicant must have a high school diploma or GED. Students without a diploma or GED must provide documentation from their school or program verifying this is not required to complete the program.
3. Training is provided to students who enrolled in an approved certificate/endorsement, certification or professional licensing program at a vocational/trade school or in a craft training or professional licensing program.
4. Training is provided for students who are seeking training needed to obtain employment (including self-employment), retain employment, advance in a current position of employment, or is required as a condition of a firm and valid employment offer.
5. The maximum funding level during a calendar year is up to \$5,000 with a maximum lifetime total of up to \$24,000 per recipient. Funding is subject to the following terms:
 - a. Funding previously or subsequently received under the Olgoonik Foundation Scholarship is counted towards the lifetime maximum.
 - b. Funding for training and Olgoonik Foundation scholarship funding cannot be concurrent.
 - c. Training funding will be awarded based on need. If a student's training costs are less than the yearly maximum, the student will not be distributed the difference in funding.
 - d. Training funding will be paid directly to the student's training institution and students will not be reimbursed for any out-of-pocket expenses paid.
6. Students who fail their program or do not complete their selected training program must reimburse Olgoonik for the cost of the training. Future training will not be considered until reimbursement has been made for prior incomplete training.

REQUIREMENTS:

Students are required to submit copies of his or her certificate, certification, or professional license after training is completed. Olgoonik may require students in training programs that take place over the course of several months to provide regular reports on progress towards completion of his or her program. Failure to provide reports as requested may result in a loss of funding or ineligibility for future funding.

If a training funding is awarded, the full amount will be paid directly to the school to help cover the student's eligible costs. Exceptions for required supplies, including Personal Protective Equipment (PPE) that needs to be purchased prior to the start of training may be considered on a case-by-case basis.

If a student does not maintain a 2.0 GPA, does not remain in good academic standing as defined by his or her institution, or if the student does not complete his or her program, the student will be considered on probation and funding will be suspended until:

- Student provides a valid reason explaining his or her academic situation or decision to withdraw from the training program, and
- Student reimburses Olgoonik for the full cost of the incomplete training

APPLICATION INSTRUCTIONS AND GUIDELINES

1. **RETURNING APPLICANTS:** Returning training applicants must submit a new application form along with the following required documents:
 - a. Transcripts or official document from last previously attended institution detailing GPA, academic standing, and/or satisfactory completion of student's program

Return completed training application and supporting documents to:

Email: shareholderservices@olgoonik.com | Fax: (907) 562-8728 (Anchorage) or (907) 763-2926 (Wainwright)



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- b. A copy of last completed Olgoonik-funded certificate, certification, or professional license, if not previously submitted
 - c. A copy of their current or upcoming training schedule/requirements
 - d. Detailed list of training costs from training institution or school
 - e. Agreement for Training Scholarship (signed after scholarship has been approved by Olgoonik and before a check is sent to student's school)
2. **NEW APPLICANTS:** Submit the following documents with the attached Olgoonik Foundation Training Application form:
 - a. Biological Family Tree and/or Adoptive Family Tree Form (attached)
 - Direct lineal descendants of an original shareholder must submit birth certificate(s) or an adoption decree tracing ancestry back to an original Olgoonik shareholder
 - b. Training Schedule and/or training requirements from student's school
 - c. Latest high school, college/university, or trade school transcripts (if applicable)
 - d. Two letters of recommendation, which include contact information. Letters should be signed and reflect evidence of good interpersonal/ team skills. Letters may be from the following:
 - School counselor, school principal, or class instructor
 - Former/present supervisor(s)
 - Former/present coworker(s)
 - Character reference from a family member, friend, whaling captain, or teammate
 - e. Submit a short essay (1-2 pages) describing your need and how you plan to use your training to achieve your career/employment goals.
 - f. Detailed list of training costs from institution/school
 - g. Agreement for Training Scholarship (signed after scholarship has been approved by Olgoonik and before a check is sent to student's school)
3. A completed training application must be received prior to processing and award consideration.
4. Applications must be submitted in one of the following ways:

Email (recommended): ShareholderServices@olgoonik.com

Fax: (907) 763-2926 (Wainwright) or (907) 562-8728 (Anchorage)
Please list Attn: Shareholder Services on all faxed applications

Mail: **-or-**

| | |
|---------------------------------|---------------------------------|
| Olgoonik Corporation | Olgoonik Corporation |
| Attention: Shareholder Services | Attention: Shareholder Services |
| 518 Main Street P.O. Box 29 | 3201 C Street, STE 700 |
| Wainwright, AK 99782-0029 | Anchorage, AK 99503 |

Applications may also be dropped off in-person to the Wainwright or Anchorage offices.
5. Training applications are accepted on a rolling basis. There is no deadline to apply. Notification of award or denial will be within one month of receipt of the completed application.

Return completed training application and supporting documents to:

Email: shareholderervices@olgoonik.com | Fax: (907) 562-8728 (Anchorage) or (907) 763-2926 (Wainwright)



Training Application

Applicant Information

Full Name: _____ Maiden name: _____

Applicant's Mailing Address: _____ SSN: _____

_____ Date of Birth: _____

_____ Phone Number: _____

_____ Email Address: _____

Shareholder Eligibility *Applicants must be one of the following to be considered for funding:*

- I am Olgoonik Corporation Class A or Class B shareholder. By checking this box, I authorize Olgoonik Foundation to verify this information through Olgoonik Corporation.
- I am a direct lineal descendant of an original 1971 Class A shareholder of Olgoonik Corporation. By checking this box, I understand that I must submit birth certificate(s) or an adoption decree tracing my ancestry back to an original shareholder of Olgoonik Corporation and authorize Olgoonik Foundation to verify my genealogical information with Olgoonik Corporation.

Employment

I am currently employed: Yes No If yes, current employer: _____

Length of employment: _____ I am: Full-time Part-time Temporary (PT/FT)

I am seeking training: To retain a current position or advance in employment To be self-employed

As a requirement for a firm job offer I have To increase employability/ become employed

Training Information

School/Institution Name: _____

Program/Certification: _____ Total Cost: _____

Dates or training: _____ Hours required for completion: _____

Institution Mailing Address: _____ Contact Name: _____

_____ Phone Number: _____

_____ Email Address: _____

_____ Fax Number: _____

Required Document Checklist *Applications must include the following to be considered completed:*

- Completed Training Application and Family Tree Form (biological or adoptive)
- Letters of Recommendation and student personal essay
- Descendants: Birth certificate/adoption decree
- Training schedule/ training requirements
- Latest/most current transcripts (if applicable)
- Detailed training costs from institution
- Copy of last Olgoonik-funded certificate/endorsement, certification, professional license (if applicable)

Verification

By signing below, I verify that I meet all eligibility requirements for the training scholarship. I acknowledge that I understand the terms and conditions of the training scholarship.

Applicant Printed Name

Applicant Signature

Date Signed

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| | | |
|---|--|--|
| | | Great-Grandfather Shareholder: <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | Grandfather Shareholder: <input type="checkbox"/> Yes <input type="checkbox"/> No | Great-Grandmother Shareholder: <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Father Shareholder: <input type="checkbox"/> Yes <input type="checkbox"/> No | | Great-Grandfather Shareholder: <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | Grandmother Shareholder: <input type="checkbox"/> Yes <input type="checkbox"/> No | Great-Grandmother Shareholder: <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Applicant Name Shareholder: <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| | Grandfather Shareholder: <input type="checkbox"/> Yes <input type="checkbox"/> No | Great-Grandfather Shareholder: <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | Grandmother Shareholder: <input type="checkbox"/> Yes <input type="checkbox"/> No | Great-Grandmother Shareholder: <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Mother Shareholder: <input type="checkbox"/> Yes <input type="checkbox"/> No | | |

I am: an Olgoonik shareholder an Olgoonik shareholder descendant (non-shareholder)

I am an adoptive descendant of an original shareholder: Yes No

Mark "Yes" if you, a parent, or a grandparent were adopted to/from an original Olgoonik Shareholder

The original shareholder I descend from by birth/adoption is: _____

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